



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائمر اسلامى لاىف انشورنس لميٲيٲ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

November 05, 2025

Office Order No.:164-2025

For the greater interest of the company the following employees are hereby assigned to carry out the additional responsibilities as under:

SI	Name, Desig. & ID No	Present Dept./Office	Additional Responsibilities
01	Mr. Khandakar Abul Hasan (0916), Assistant Manager	U/W Dept., Mymensingh Full Service Center	Draft Proposal form, Issuing Policy, FPR and print Schedule
02	Mr. Md. Kamrul Hasan (0515), Executive Officer	Claims Dept., Mymensingh Full Service Center	OR related works.
03	Mr. Md. Rafiqul Islam (0695), Senior Officer	Cash Section, Mymensingh Full Service Center	Dev. Admin related works.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 03 (Three) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder

Executive Vice President

HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The DMD & Incharge, Dev. Admin Dept.
4. The AMD & CFO.
5. The EVP & Incharge, Policy Servicing & Claims Dept.
6. Master file.
7. Personal file.

1. The EVP (PRT) & Incharge, Mymensingh Zone.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয়: গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবী সার্কুলার রোড, মতিঝিল বা/এ, ঢাকা-১০০০, ফোনঃ ৮৮-০২-৮১০৭০১৭৯, ই-মেইল: pilil@primeislamilife.com, web : www.primeislamilife.com